

## Granskningsrapport 2023

Lekmannarevisor i  
Rådhuset i Arboga AB, Arboga kommun

2024-03-11

Till årsstämman i Rådhuset i Arboga AB  
organisationsnummer 556818-1084

Till fullmäktige i Arboga kommun

### Granskningsrapport för år 2023

Jag, av fullmäktige i Arboga kommun utsedd lekmannarevisor, har granskat Rådhuset i Arboga AB:s verksamhet.

Styrelse och VD ansvarar för att verksamheten bedrivs enligt gällande bolagsordning, ägardirektiv och beslut samt de lagar och föreskrifter som gäller för verksamheten.

Lekmannarevisorn ansvarar för att granska verksamhet och intern kontroll samt pröva om verksamheten bedrivits enligt fullmäktiges uppdrag och mål samt de lagar och föreskrifter som gäller för verksamheten.

Granskningen har utförts enligt aktiebolagslagen och kommunallagen, god revisionsordning i kommunal verksamhet och kommunens revisionsreglemente samt utifrån bolagsordning och av års/bolagsstämman fastställda ägardirektiv.

Granskningen har genomförts med den inriktning och omfattning som behövs för att ge rimlig grund för bedömning och prövning.

Jag har tagit del av protokoll, årsredovisning samt den auktoriserade revisorns revisionsberättelse och rapport om bokslutsgranskning 2023.

Jag har som underlag för min bedömning tagit del av relevanta styrdokument samt protokoll. Jag har följt styrelsens arbete genom protokoll.

Det saknas en internkontrollplan men mot bakgrund av att bolaget inte bedriver någon direkt verksamhet bedöms det inte vara en brist.

För att säkerställa allmänhetens insyn i bolagets verksamhet är det önskvärt att öka informationsnivån i styrelsens protokoll.

**Jag bedömer sammantaget att bolagets verksamhet har skötts på ett ändamålsenligt och från ekonomisk synpunkt tillfredsställande sätt.**

Arboga 2024-03-11

DocuSigned by:

Jan Erik Isaksson

3D95A411788047F...

Jan Erik Isaksson

Lekmannarevisor

**Certificate Of Completion**

Envelope Id: 5C7B5063A0314104B126C0043ECE86FD	Status: Completed
Subject: Complete with DocuSign: Granskningsrapport 2023 RIAB.doc	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Maria Schultz
Time Zone: (UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna	PO Box 50768
	Malmö, SE -202 71
	maria.schultz@kpmg.se
	IP Address: 195.84.56.2

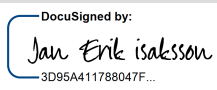
**Record Tracking**

Status: Original	Holder: Maria Schultz	Location: DocuSign
3/21/2024 8:59:05 AM	maria.schultz@kpmg.se	

**Signer Events**

Jan Erik isaksson  
 je.isaksson@telia.com  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 3D95A411788047F...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 213.65.128.107

**Timestamp**

Sent: 3/21/2024 8:59:52 AM  
 Resent: 3/21/2024 9:04:48 AM  
 Resent: 3/21/2024 9:05:37 AM  
 Viewed: 3/21/2024 9:05:53 AM  
 Signed: 3/21/2024 9:06:20 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/21/2024 9:05:53 AM  
 ID: 5c2f1ead-5d10-4fb5-bde8-382220708bf5

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/21/2024 8:59:52 AM
Envelope Updated	Security Checked	3/21/2024 9:05:36 AM
Certified Delivered	Security Checked	3/21/2024 9:05:53 AM
Signing Complete	Security Checked	3/21/2024 9:06:20 AM
Completed	Security Checked	3/21/2024 9:06:20 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, KPMG AB (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact KPMG AB:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [dpreporting@kpmg.se](mailto:dpreporting@kpmg.se)

### **To advise KPMG AB of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [dpreporting@kpmg.se](mailto:dpreporting@kpmg.se) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from KPMG AB**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [dpreporting@kpmg.se](mailto:dpreporting@kpmg.se) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with KPMG AB**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [dpreorting@kpmg.se](mailto:dpreorting@kpmg.se) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify KPMG AB as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by KPMG AB during the course of your relationship with KPMG AB.